

ROBIN BATEMAN

(234) 524-9376 | rb710@icloud.com | Bowling Green, KY

OBJECTIVE

Hard-working individual with a great attention to detail. Dedicated to following process, yet adaptable when needed. Known for showing up on time and habitually finishing tasks ahead of schedule.

EDUCATION

General Studies Diploma

December 2019

Northwest High School – Bowling Green, KY

EXPERIENCE

Crew Member

April 2019 – September 2019

McDonalds – Bowling Green, KY

- Maintained an organized, fast speed of service at all times, even under pressure
- Took orders from customers and input their selections into the restaurant's computer system
- Assembled orders on trays or in bags depending on customers' requests
- Cleaned stations thoroughly before, during and after each shift to maintain all restaurant safety and security procedures
- Ensured customer satisfaction by responding to guests' questions, concerns and complaints and by recommending food promotions and menu's most popular items

CERTIFICATIONS

- NCCER – Industrial Maintenance
- OSHA 10

SKILLS

- Adaptability
- Attention to detail
- Basic home wiring
- Customer service
- Dependability
- Effective communication
- Food safety
- Organization
- Physical stamina
- Portion control
- Proficient using power tools
- Time management