

Company Name	Position Title 1	Full Time or Part Time	Position Summary
Henkel	Forklift Driver	Full-Time	<p><b>YOUR ROLE</b></p> <ul style="list-style-type: none"> <li>- Safely and efficiently operate a forklift receiving, load, transport, stock, stage, organize, pick, count, and maintain all packaging inventory</li> <li>- Safely and efficiently operate a forklift to manage material movement within the warehouse for the purpose of ensuring efficient manufacturing operations, receiving and shipment of materials and finished goods to distribution points</li> <li>- Remove finished goods from production lines.</li> <li>- Place finished goods on a stretch wrapper, and put finished goods away to correct location in warehouse according to Warehouse Material Standards</li> <li>- Move or consolidate finished product to ensure inventory control practices are followed</li> <li>- Ensure proper housekeeping</li> </ul>
	Maintenance Partners	Full-Time	<p><b>YOUR ROLE</b></p> <ul style="list-style-type: none"> <li>- Strive to eliminate downtime and optimize operational efficiency</li> </ul>

			<ul style="list-style-type: none"><li>- Ensure correct and safe operation of equipment and machinery using a computerized maintenance management system (CMMS)</li><li>- Troubleshoot and maintain various types of production operation equipment including but not limited to: motors, conveyors, electrical systems, CNC machinery, pneumatic tools and hydraulic equipment</li><li>- Provide ongoing partnering and coaching to the team members and line owner on how to effectively implement and utilize autonomous maintenance activities, preventative maintenance planning and execution and operational effectiveness improvements</li><li>- Partner with the team to enable the team to identify trends and address equipment needs utilizing maintenance reports, creating summary presentations and daily activity logs</li><li>- Identify faulty equipment through observation and testing metrics</li><li>- Source replacement parts and perform repairs</li><li>- Work with team to continually update the production process and system software</li><li>- Attend daily shift team meetings to prioritize work orders and minimize downtime</li><li>- Safely operate cranes, power tools, hoists, and hand tools</li><li>- Assess the condition of used parts using micrometers, calipers, and specifications</li></ul>
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			<ul style="list-style-type: none"> <li>- Maintain electrical, pneumatics, hydraulics and mechanical knowledge via on-going training, industry workshops and technical reading</li> </ul>
	Production Lead	Full Time	<p><b>YOUR ROLE</b></p> <ul style="list-style-type: none"> <li>- The Operations Lead Person employs facilitation and collaboration skills to influence team members and others to achieve results.</li> <li>- Address needs with running production lines by identifying what support the operator/team member needs on the production line.</li> <li>- At times providing coverage for a window of time, retrieving tools, equipment, etc.</li> <li>- Foster the onboarding process for new hires into both operations and maintenance by providing training.</li> <li>- Manage priorities, constraints and provide resources and support as necessary to the team they support.</li> <li>- Create a win-win culture in which each team is empowered to identify and implement processes to achieve plant key performance indicators (KPI's) within each of the five pillars: Safety, Quality, Cost, Delivery, and</li> <li>- Foster a collaborative and supportive team environment that reinforces the Henkel Code of Conduct and Company Values: People, Integrity, Passion, Humility, and Commitment through engagement efforts and leading by example</li> </ul>

			<ul style="list-style-type: none"><li>- Provide support and assistance to the Shift Manager to organize daily needs of the team</li><li>- Ensure appropriate and timely onboarding including on the job training of all new employees or transfers to the team</li><li>- Regularly follow up on production line status</li><li>- Provide support and guidance to the team to resolve and get back on track when a production line is down or lagging behind schedule</li><li>- Initiate escalations to the Shift Manager when non-conforming quality is identified, or procedures are not being followed</li><li>- Enable team members to gain compliance with 5S, Housekeeping and Hygiene standards to maintain compliance at all times</li><li>- Verify startup and changeover of all equipment product to ensure quality and hygiene standards are met prior to production release</li><li>- Complete Tier 1 reporting and ensure all paperwork is appropriately collected and recorded for filing</li><li>- Utilize experience specific skills and knowledge in identified areas of operations to aid in problem resolution</li><li>- Provide daily support to team members to ensure all production is on track and manage escalations where it is not on track while supporting the team members to make corrections to minimize downtime</li></ul>
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