

Company Name	Position Title 1	Full Time or Part Time	Position Summary
Inked	Production Associate	Part-Time	<p>We're seeking a self-motivated Seasonal Production Associate on either the first or second shift to join our team in Bowling Green, KY. We work with social media influencers to monetize their followers by creating products to sell via our ecommerce platform. Our team is fun, creative, and willing to take smart risks. Essential to operations is assembling products with care to ship to our awaiting customers, so we need you! As a Production Associate, you will work on-site at our climate-controlled warehouse, scheduled Monday through Friday between 8am-10pm. You'll process piece work, assemble and ship lightweight, direct-to-consumer orders and assist with inventory management. We work at a fast pace to come through for our customers and have lots of fun along the way.</p> <p><b>WHAT YOU'LL DO</b></p> <ul style="list-style-type: none"> <li>• <b>Process piecework</b> – this could be repetitive tasks such as cutting trim or counting/bagging items.</li> </ul>

			<ul style="list-style-type: none"><li>• <b>Order Fulfillment</b> – Assemble orders, pulling various products, assembling embellishments and packing contents with care. Pull orders with accuracy in a timely manner and package securely for transit. Packages will be primarily lightweight, direct-to-consumer shipments.</li><li>• <b>Inventory Management</b> – Help conduct a monthly inventory of all products on site to ensure accuracy. Follow processes and procedures with accuracy to minimize inventory errors.</li><li>• Provide support to team in other duties as assigned.</li><li>• Support continuous improvement, challenging the status quo and offering creative solutions.</li><li>• Contribute to and support a positive, creative, and collaborative culture and continuously improve efficiency, communication, and work product.</li></ul>
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