

Company Name	Position Title 1	Full Time or Part Time	Position Summary
Nova Steel	Laser Operator	Full Time	<p>Job Skills and Knowledge:</p> <ul style="list-style-type: none"> • Competently executing the Laser change-over and setup as per “Laser Work Instruction”, and “Control Plan – Laser”. • Thoroughly understanding designated tasks in the laser cutting process • Efficiently performing designated tasks in the laser cutting process as per “Laser Work Instruction” and “Control Plan – Laser” • Visually inspecting and dimensionally verifying tubes being cut in the work order as per Control Plan • Scanning long length tag numbers into the Nova system • Printing cut length tag numbers from the Nova system • Performing general maintenance (i.e. Oiling, greasing, cleaning) on the equipment • Housekeeping at designated workstation • Follows written and/or verbal instructions from Supervisors. • Performs other duties as requested, directed, or assigned.

	Quality Technician	Full Time	<p>The Quality Technician participates in quality improvement teams to identify and solve quality problems, conducts audits of company quality, material, process, and technical requirements, and identifies discrepancies. Assists in follow up for corrective action with areas at fault and supports manufacturing activities through auditing/monitoring of quality processes. Helps analyze and solve quality problems, performs laboratory inspection/test, measures product/process performance, all in the promotion of continuous improvements. This position will also support the various plant floor quality operational needs as part of the overall department teamwork initiative.</p> <p>Job Skills and Knowledge:</p> <ul style="list-style-type: none"> • Inspects products using gauges, coordinate measuring machine, scales, oscilloscope, and vision prior to shipment. • Follows written and/or verbal instructions from Supervisors. • Generates spreadsheets for data collection. • Reconciles final inspection documentation for shipments. • Interacts with team members, leads, supervisors, and managers as needed. • Tests incoming raw materials.
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	Operator	Full Time	<p>Job Skills and Knowledge:</p> <ul style="list-style-type: none"> • Competently executing the change-over and set-up as per work instructions

			<ul style="list-style-type: none">• Thoroughly understanding and efficiently performing designated tasks in the process• Visually inspecting and dimensionally verifying parts• Performing general maintenance (i.e. Oiling, greasing, cleaning) on and around equipment• Housekeeping at designated workstation• Record keeping• Follows written and/or verbal instructions <p>Performs other duties as requested, directed, or assigned.</p>
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